

## DRAFT Minutes of the Extraordinary Parish Council Meeting held at 7pm on Wednesday 9<sup>th</sup> June 2021

<p><b>Present:</b> Cllr Deborah Harwood (Chairman) (DH); Cllr Tony Marshall (Vice Chairman) (TM); Cllr Graham Zacharias (GZ); Cllr Rebecca Trowell (RT) Cllr Robert Mayne (RT)</p> <p>7 members of the public also attended.</p>	
<p><b>Agenda Item 1 - Apologies for Absence</b> – JM, JH. No apologies from PA.</p>	
<p><b>Agenda Item 2 - Co-Option of Councillors</b> There were three candidates and each gave a short presentation. The ballot was then held and Peter Williams and Barry Shrimpton were elected. DH welcomed them both to the council.</p>	
<p><b>Agenda Item 3 – Declaration of Interests/ Declaration of Interests/ Dispensation Requests</b> To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers. To consider any Dispensation Requests received by the Clerk not previously considered. Regular declarations – Members Interests: There were no declarations of interest or dispensation requests.</p>	
<p><b>Agenda Item 4 -Minutes of the last Parish Council Meeting</b> – to approve as a correct record the Minutes of the Parish Council Meeting held on 4th May 2021. The vote was proposed by GZ and seconded by RT; the vote was unanimous. It was <b>Resolved</b> that the minutes were agreed and signed by DH</p>	
<p><b>Agenda Item 5 – Public Open Forum</b> Robert Entwistle explained that he has had a meeting with Gillian Keegan about road safety, he stressed the importance of involving Jeremy Hunt our County Councillor. He impressed the importance of the Parish Council taking road safety really seriously. DH re-assured him that the Parish Council is taking this very seriously and the CHS sub-committee are moving forward with this project. DH thanked those involved with the bench in memory of Owen Budd. It is now positioned in the new plantation.</p>	
<p><b>Agenda Item 6 - Council Matters</b> <b>Responsibilities</b> – DH will issue a new list of responsibilities. It was agreed that there would be a meeting on Wednesday 23<sup>rd</sup> June, 7pm at the Cricket Club to allocate responsibilities. Councillor Training - DH strongly recommended that all councillors who have not already attended this training, should attend a WSALC new councillor training course and TM to attend the Vice Chairman training. The Clerk gave the dates of scheduled training and will agree dates with each councillor and book places. DH asked that the responsibility to attend WSALC training courses be added to the Standing Orders.</p>	
<p><b>Agenda Item 7 - Village Matters</b> Village &amp; Playground Tidy Up – It was agreed to hold two village tidy-up days, one in March and one in September or October each year. The date for this year was agreed as Saturday 2<sup>nd</sup> October and it will be advertised in the Valley Diary. Village Forum on Traffic Calming – RT gave an outline of the current status of the Community Highways Scheme (CHS) project and the plans going forward. The date to be agreed for the Village Forum once it is known when lockdown is finished. This forum is to present to the parishioners with feedback from the questionnaires and discuss the plans moving forward.</p>	
<p><b>Agenda Item 8 – Finance</b> Payments for Consideration – The first stage of the traffic calming project is to install Village Gateways; these will be positioned on the A286 at both ends of Singleton village and in Town Lane by the Museum entrance. Also, to purchase a portable SID which will be deployed on the A286 and through Singleton and Charlton villages. RT requested financial support from the Parish Council to contribute to these traffic calming measures. Funding has been received from IGas for both measures and other plans are in place to raise additional funding. Known costs not covered by funding for the Gateways is £183.00 with a potential</p>	

<p>additional amount of approximately £400-£800 for traffic management. Known costs not covered by funding for the SID are £2,130.00 with a possible additional cost of approximately £700.00 for posts (we are hoping that these will be donated by Balfour Beatty. It was unanimously agreed to supply the extra funding for both projects. The installation date for the Gateways is 5<sup>th</sup> August 2021 and hopefully the posts for the SID will be done at the same time, if not, this will happen soon afterwards.</p> <p>Annual Audit – Approval of figures. The figures were agreed, proposed by GZ and seconded by RM.</p>	
<p><b>Meeting Closed at 20.15</b></p>	
<p><b>Confirmed that these minutes are a true and accurate record of the meeting</b>  Signed: DEBORAH HARWOOD  Name &amp; Position: CHAIRMAN  Date: 21<sup>st</sup> July 2021</p>	